



VANCOUVER SANTA CLAUS PARADE SOCIETY RULES AND REGULATIONS

1. The City of Vancouver and Vancouver Santa Claus Parade Society's first priority is to ensure the safety of all Parade activities, volunteers, participants and committee members, and to ensure that they comply with local health and safety regulations.
2. For an entry to be accepted into this year's Vancouver Santa Claus Parade it must conform to the parade's rules and regulations. Application and parade entry fee must be submitted to the parade office on or before the deadline date.
3. **No Santa Claus replica may be part of any entry other than the Vancouver Santa Claus Parade Float.**
4. The Vancouver Santa Claus Parade Society reserves the right to accept or refuse any application or participation. Parade applicants will receive written notice of approval to participate in the parade prior to the event. All handouts must be approved by the committee.
5. Every parade entry is required to have two safety people walking with them, one safety person on each side of the entry for the duration of the parade route. *NOTE: Exceptions include marching or walking entries over the age of eighteen, as well as parade safety professionals such as police, fire and ambulance.
6. All entries must be cleared through registration and in position by 10:30 am, Sunday, December 3, 2017. Any entry that does not show up for the parade or does not arrive in time will not receive a refund.
7. All floats must be decorated and incorporate the parade theme of Holiday Spirit. We encourage all groups to play music – upbeat and festive. Music must be family friendly.
8. All vehicles participating in the parade **MUST** be **FULLY** decorated. Any vehicle lacking decoration will not be permitted to participate.
9. An approved entry may be refused on parade day should the entry not meet parade guidelines or differ from its approved entry form.
10. No entry may depict anything political, controversial or otherwise offensive. Determination is at the sole discretion of the parade committee.
11. Any entrants of horses and/or live animals requires a cleanup person along the parade route.
12. No candy or promotional material can be **thrown** into the crowd from floats or along the parade route. If your group would like to hand out candy or approved promotional materials, it must be done person-to-person only. Any group wishing to hand out items must provide sample and receive approval from the Vancouver Santa Claus Parade Society in advance of the parade date. Paper handouts are not permitted as to abide by the City of Vancouver's Clean City Act unless they are physically attached to something – like a candy cane.
13. There is **NO** solicitation for cash or ticket sales along the parade route.
14. Global TV will be taping the day of the parade and broadcasting in December. A TV Release Form and Broadcast Script Form will be issued at a later date to cover their requirements.



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15. Alcoholic beverages are forbidden on any float, in any vehicle or on the person of any participant. Participants consuming alcohol prior to or during the parade are subject to removal from the parade.
16. Smoking is not permitted near any parade entries or along the parade route.
17. There will be no premature exiting of the parade route. All groups must follow organizer's instructions and directions throughout the parade (marshaling and dispersal). It is imperative the dispersal instructions be obeyed and music is stopped immediately once entry has entered the area.
18. Parade Pace: All Entries, must be willing and sufficiently physically fit to maintain both the parade pace (3.8kph = 210ft/min) and distance of 20 feet (6m) must be maintained between parade units to prevent large gaps between entries as instructed by the "Parade Pacers". Units creating unnecessary gaps may be removed from the parade. Forward motion must be maintained.

FLOATS

19. The size of float should fall within the following guidelines: 13' wide X 24' – 32' in length with a maximum height of 13'
20. Children on floats must be supervised by an adult.
21. Music on the floats is **STRONGLY** encouraged and the selections must be festive and family friendly.
22. Signage should be kept to a minimum and should be in proportion to the size of the float. Advertising on floats shall be limited to name on the application form.
23. If participants will be standing on their float, they need to wear a safety harness attached to the framework of the float. If participants will be seated on their float, they need to be wearing seatbelts.
24. All participants must contribute to the theme of your groups' entry (costumes, props, dance etc.).
25. All entries must be responsible for ensuring that the design and operation of their float/entry is safe and reliable. The driver must remember at all times that there are passengers on board and their safety is a top priority.
26. Floats with generators or other possible fire hazards must provide suitable fire extinguishing equipment onboard.